



TOWN OF HUDSON

Municipal Utility Committee



Bernie Manor, Chairman Nancy Brucker, Selectmen Liaison

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Hudson Municipal Utility Committee Workshop Minutes

Date of Meeting: October 2, 2013

Attendees:

Bernie Manor, Chairman
Jeff Rider, Vice-Chairman
Bill Abbott
Robert Russell
David Shaw
Patrick Colburn, Town Engineer

Absent:

Leo Bernard
Nancy Brucker, Selectman's Liaison

A workshop meeting was held on October 2, 2013 at 5:00 p.m. in the Board of Selectmen meeting room to focus on Water Utility items. Secretarial duties were provided by Bernie Manor.

1. Discussion

C. Water Utility Capital Improvements & Master Plan -taken out of order

Pat Colburn presented a proposal by Weston & Sampson for updating the master plan with a storage analysis and hydraulic modeling of the system and to provide an asset management plan for the future. The plan is to place ½ of the work in this upcoming budget and the remainder in the next budget. The Committee agreed. Pat will include this in the FY15 Water Utility budget.

A. Water Utility Policy and Procedures

There was a general agreement that there is a need to change the bill collection procedures to require the property owner be accountable for unpaid charges. More discussion with the water and sewer clerks will be needed to make water and sewer procedures similar. Final changes to the procedure will wait for more input from the clerks and we will also ask some property owners for input.

B. Municipal Utility Committee Bylaws

Jeff Rider will make suggested changes to both the policy & procedures and bylaws. We will wait to take final action after more input.

New Item:

Pat Colburn explained that the fire hydrant on Kimball Hill Rd and the proposed supply to the Senior Center has low pressure. A fix has been designed and bids obtained to correct the problem. Pat requested that the Water Utility share in the costs. The Committee agreed to recommend to the Selectmen that the utility pay $\frac{1}{2}$ of the \$12,500 cost.

Meeting adjourned at 6:30 P.M.

Bernie Manor- Chairman